

Procedure of Student Visa Application

1. All Applicants are required to read and complete "Information for School Admission" and "Application for Admission" forms from KKG. Additional documents may be required.
2. Payment of 22,000 yen for the application and documentation fee.
3. Application screening (Interviews may be required).
4. Send all documents to KKG by international air mail. Deadline is following.
April course is the end of November. October course is the end of May.
5. Application submission to Japanese Immigration for approval.
6. Notice of result.
April course is the end of February. October course is the end of August.

When “Certificate of Eligibility” is confirmed

6. Payment of all fees is due.
7. KKG will send you the original copies of "Certificate of Eligibility" and "Entrance Admission".
8. Apply for a visa at the Japanese Embassy or the Japanese Consulate.
9. Preparations for departure to Japan.

Fees

① Application Fee **JPY 22,000**

② Entrance, Tuition Fee and Others

April Student		First year	Second year
	Entrance Fee	JPY 55,000	-
	Tuition Fee	JPY 660,000	JPY 660,000
	Materials Fee	JPY 22,000	JPY 22,000
	Institution Fee	JPY 22,000	JPY 22,000
	Others Fee	JPY 33,000	JPY 30,000
		JPY 792,000	JPY 737,000

October Student		First year	Second year
	Entrance Fee	JPY 55,000	-
	Tuition Fee	JPY 660,000	JPY 330,000
	Materials Fee	JPY 22,000	JPY 11,000
	Institution Fee	JPY 22,000	JPY 11,000
	Others Fee	JPY 33,000	JPY 16,500
		JPY 792,000	JPY 368,500

* Application fee is non refundable.

* Entrance and tuition fees may be refunded if applicants are unable to enter the school for acceptable reasons. All other fees are non refundable.

Application document

Applicant

1	Application for Admission	Educational background and employment records are to be completed by the applicant in writing. Home Address : Your family register. Present address when application is filled : Where you are currently residing. Submission of a resident's card. Non-educational background or mature students submit a certificate, and complete the "others" section.
2	Reasons for studying abroad	Write in detail, your reasons for studying in Japan, and plans after graduation from KKG.
3	Last educational background certificate and results proof.	The person registered submits graduation certificates from the highest education completed.
4	Japanese Language Proficiency Test (JLPT) or Japanese learning certificate.	JLPT or NAT-exam passer submits the official certificate. 【 Indispensable 】 Japanese learning certificate : Over JLPT 5 level and more than Japanese learning time 150 hours.
5	proof of employment	To be completed by students with professional working experience.
6	Certificate of your family register, identification card	Copies to be submitted by applicant.
7	Photographs	3×4cm, 6 pieces

* All certificates and documents must be issued within the last three months.

* Japanese translations are required for all documents.

Financial Supporter

1	Letter of Financial Support While in Japan	Financial supporter will complete a letter of statement confirming to be your financial supporter during your study at KKG. The person writes an expense payment outline, payment method, amount of money and signs the letter for confirmation.
2	Copy of a person's family register	
3	Proof of relationship	Proof of the relationship between the applicant and the financial supporter
4	Proof of bank account balance and bankbook	The balance must be more than 3,000,000 yen
5	Explanation that I saved money in this way.	
6	Proof of occupation	Submit a certified reference letter from you last employer.
7	Proof of income and tax	For the past three years

* All certificates, and documents must be issued within the last three months.

* Japanese translations are required for all documents.

KANSAI KOKUSAI GAKUIN

Postal Code: 543-0052

Address : 1-11-9, Daido, Tennoji ward, Osaka-city, Japan

TEL : 0081-6-6773-0186 FAX : 0081-6-6773-0188

Email : info@kkg.ac

Website : <http://www.kkg.ac>

FINANCIAL SUPPORT WHILE IN JAPAN

TO THE MINISTER OF JUSTICE

Applicant's name _____
Nationality _____
Date of Birth _____ year _____ month _____ day [M / F]

As I have agreed to be responsible for the expenses of the person above during his/her stay in Japan, I hereby explain the following matters.

1. Reasons for having agreed to be responsible for the applicant's expenses, and your relationship with the applicant.

2. I, _____ promise to be responsible for the applicant's expenses in the below matter. At the time of application for an extension of stay, I also promise to produce proof (such as a receipt of a bank transfer or a bank note in his/her name) showing that I have paid for the fees written below.

- (1) School fee: ¥ _____ per month / 6 months / year
- (2) Living fee: ¥ _____ per month
- (3) Means of payment for the fees above:

Date _____ / _____ / _____

Financial supporter's address _____

TEL _____

Signature _____

Relationship _____

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

(1) Name of the school you wish to proceed to _____

(2) Name of the company you wish to work for_____

Work description of the company _____

(3) Self-employment (plans for) _____

Work description _____

Source of financial support _____

Date _____ / _____ / _____

Signature _____